



Your RPS SERIES AND EVENTS AWARD submission

We value your help putting together a short submission so you can be considered for the RPS Awards. How well the panel can consider the nomination, and whether it gets shortlisted, is entirely based on what your submission entails and the assets you link within it. Please engage promoters, festivals and other partners to obtain any useful assets that you don't have yourself.

The criteria in this category is for **a distinctive festival, themed series of performances, or truly unique performance event, presented in the UK between September 2025 and August 2026.**

FORMAT

Your submission should be **just one PDF document, not exceeding two pages**. Please make it a PDF not a Word or Pages file, so your intended formatting is not altered. The document's file name should simply be the name of the nominated series or event. Please don't capitalise it, nor add 'RPS' or 'RPS Awards' or any other words.

CONTENT

Your PDF should ideally include the following elements (please supply what you can) and you are welcome to organise its content how you wish, to make it engaging and impactful for panellists:

- A **short paragraph** making the case for why the entity fulfils the criteria above. Please ensure this presents a clear picture of what was achieved, including how any activity was presented (live and digitally) with dates, venue(s), select artists involved, and some reference to the audience it engaged.
- A link to the **entry's website or main webpage** (if it has one) or alternative materials online.
- **1 or 2 images** as applicable.
- **1 or 2 links to footage or audio** applicable to the entry, if not already supplied above, recorded in the UK between September 2025 and August 2026, stating in the PDF what the footage or audio comprises. Naturally, being able to see or hear performances can transform a panel's regard for the nominee, so even if this involves consulting other organisations to make this available purely for this purpose, please go to that effort as it stands to help significantly. Links should be to files already online, or please upload the recording to an online storage platform where it should remain accessible to us until the end of 2026 – see further section about links below.
- **1 or 2 short extracts from UK press reviews or media coverage** between September 2025 and August 2026, if available, stating the name of the writer and publication/website.
- Your PDF may include **anything further** that you feel will have resonance or relevance for the panel, such as images, so long as you do not exceed 2 pages, and everything remains legible.

LINKS

- All links/URLs should be **pasted fully** into the PDF, rather than hyperlinked within text, as these don't always open on some browsers.
- Once saved as a PDF, please **check that all links work**, as there will not be chance for us to chase up broken links later.
- Where applicable, please ensure links are set as 'public' or 'unlisted' rather than 'private', and please provide a password in the PDF for this if necessary; we will only share what you send with our panel and nobody else.
- Please don't send links to WeTransfer or any similar platform where the content only appears for a limited time, and we discourage use of Sharepoint where links often do not work.
- Please avoid sending links to platforms that require panellists to possess or sign up for a personal log-in to access footage or audio: we dearly appeal for materials that are freely accessible without any impediments.

MAKING YOUR SUBMISSION

You should upload your PDF to us using the following RPS Awards submission portal:

https://royalphilharmonicsociety.org.uk/awards/rps_music_awards/rps-awards-submission

Here you will find a link for each Award category – please ensure you click the **Series and Events** Award – through which you can simply submit your PDF to the RPS Dropbox. Onscreen it will confirm once your submission is complete.

Please do not upload other files or items: anything else you wish to share **must** be linked within your PDF. Once uploaded, you **do not need** to email your submission to us. We regret we cannot add to submissions any materials sent by email.

We are so grateful if you can submit this as soon as possible, and no later than

11am on Wednesday 28 October

At this stage, please do not publicise that this entity has been proposed for consideration, so there's no risk or potential embarrassment that this may be confused with eventually being shortlisted. Once all our panels have met towards the end of the year, we will be in touch with those people whose submissions have been shortlisted. Owing to sheer volume, we regret we cannot be in touch with everyone who submitted an entry.

The complete shortlist will be announced on Monday 25 January in association with BBC Radio 3 and the winners revealed at the **RPS Awards** on **Thursday 11 March 2027** at the Southbank Centre's **Queen Elizabeth Hall** in London. Billed as 'the biggest night in UK classical music' by *The Sunday Times*, we keep tickets affordable (from only £10, plus venue booking fee) so lots of colleagues across the profession can attend. Public booking opens on **Tuesday 20 October** on Southbank Centre's website. **RPS Members** can enjoy **priority booking** on Monday 19 October.

Thank you so much. We look forward to receiving your submission.